

**REQUEST FOR EXPRESSIONS OF INTEREST  
(Consulting Company)**

**ALBANIA**

*CITIZEN – CENTRIC SERVICE DELIVERY PROJECT*

Loan Agreement

Project ID No. 8521

**Assignment Title: The Preparation of Detailed Design for Integrated Service Delivery Centers Vlore and Kamëz**

**Ref. AL-8521-CS/CQ/2.05.12**

**Posted: November 10, 2019**

Under the Innovative Good Governance priority, launched in April 2014, the Program “Innovation against Corruption: Building a Citizen Centric Service Delivery Model in Albania” (ISDA), entails a multilayered reform that focuses on key administrative central government public services to reduce the time and burden for citizens and businesses and improve service delivery quality, transparency and efficiency by using innovative solutions and ICT.

The main project objective is placing the focus on the public by providing easier access to services, greater care and greater efficiency in public administration. Through this project, the establishment of one-stop integrated public services delivery centers and reception offices management for citizens at various institutions, is intended.

**TASK 1: PREPARATION OF THE DESIGNS FOR OSS VLORE AND OSS KAMËZ**

**TASK 2: PREPARATION OF TECHNICAL SECTION OF BIDDING DOCUMENTS AND COST ESTIMATES OF THE ENVISAGED WORKS.**

The interested Consultants have to comply with the following minimum qualification requirements:

- The Consultant and its staff must be licensed on the specific categories stated in accordance with Albanian Law. (In design and environmental studies).
- The tasks shall be performed by Consultant with proven relevant technical experience.
- The consultant must have at least 5 (five) years in design.
- The consultant must have at least two similar contract in design within 5 (five) last years.
- The consultant (its staff) should be licensed in design.
- Licensed in carrying out environmental studies.

The Consultant(s) may form a Consortium to enhance his (their) expertise with suitable personnel. The interested Consultants have to comply with the following minimum qualification requirements:

**Key personnel/staff:**

**Project Manager**

**Senior Architect / Designer** *Licensed architect, with more than 12 years of experience who has a design or technical focus and is responsible for significant parts of the project and worked in at least in 2 similar projects*

- Very good command of English language

**Architect / Structural Engineer** *Licensed architect with 8–10 years of experience who shall be responsible for significant aspects of projects.*

- Good command of English language

**Civil Engineer (s)** consultants with at least 10 years of general experience and worked in at least 2 similar projects

The civil engineer(s) shall focus on design work and on the physical aspects of the design.

- Good command of English language

**Mechanical Engineer graduate degree in field related with mechanical installations**

- At least 5 years of general experience at the position of mechanical Engineer of design teams

**Electrical Engineer**

- Electrical Engineer with graduate degree in field related with electrical installations
- At least 5 years of general experience at the position of electrical Engineer of design teams

**Quantity Surveyor**

- Quantity Surveyor Engineer, or technician able to check and measure the work quantities
- At least 5 years of general experience at the position of quantity surveyor of design teams

**Environmental Specialist**

- Environmental Specialist with graduate degree in environment
- At least 5 years of experience in environmental issues

The Project Management Unit now invite eligible “Consultants” to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank’s *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers (January 2011 edition, revised July 2014)* (“Consultant Guidelines”), setting forth the World Bank’s policy on conflict of interest.

The Consultant will be selected in accordance with Consultant Qualification (CQ) Method set out in the Consultant Guidelines.

Further information can be obtained at the address below during office hours from 08:00 to 16:00, Mondays to Thursdays, and from 08:00 to 14:00 on Fridays

The REOI is posted on the website of the Agency for the Delivery of Integrated Services in Albania (ADISA): [www.adisa.gov.al](http://www.adisa.gov.al).

Expressions of interest (Company Profile, CVs, Letter of Interest and documentary evidence for fulfilling the qualifications) must be delivered in a written form to the address below in person, or by mail, or by e-mail by **November 24, 2019, at 12.00 local time**

**Project Management Unit**  
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**Ish shtepia e oficerave, Kati V-te**  
**Tirana, Albania**  
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